

Base winter-weather reporting procedures

As the cold weather season approaches, the likelihood of snow and weather-related traffic delays increases.

Although the base commander may declare conditions which warrant the closure of the installation, school and service-related activities, upon her discretion, key and essential personnel may be required to report

to duty.

Normally, key and essential personnel are defined as those (military and civilian) that are critical to the operation of the base mission. These are missions that must continue under extreme conditions and manned 24 hours, regardless of weather conditions.

Twenty-four hour operation facilities include, but are not limited to, security forces, fire department, the command post (AMCC), and emergency services personnel. Each unit, flight and staff should have a list of mission-essential personnel on file.

Many military installations will post the current road condition status at their main gates, so the following is an explanation of the terms for motorists.

Green: Ideal road, visibility and temperature conditions exist. Drivers will observe normal precautions and speed limits.

Amber: Roads are wet, have packed or slush snow not to exceed four inches; patch, black or slush ice; and maximum visibility between 20-50 meters. Temperature is between 30-35 degrees Fahrenheit.

Red: Roads have drifting snow exceeding four inches or sheet ice, maximum visibility is less than 20 meters and temperature is less than 30 degrees.

The accompanying chart depicts the four common actions declared under adverse weather conditions, and the effects those actions have.

Action	Procedures	Personnel Affected
Delayed Reporting	Implements a two-hour time window in which base personnel have to report to work	All non mission essential
Mission Essential Services Only (MESO)	Only members identified as mission essential to base operating support report to work for the specified times	Flight commanders and section chiefs should inform members considered mission essential
Closed	Down day for all members	All personnel except those identified as MESO personnel
Early Release	Those living farthest away off base would leave first in sequential order to avoid traffic bottlenecks	As specified by the commander